

Penny Price Academy – Student Application Form – Core Courses

Name			
Address			
	Postcode		
Telephone	Mobile		
Email			
Details of previous qualifications			
Details of current employment			
Do you have a recognised qualification in Anatomy & Physiology?		Yes _____ No _____ (please tick)	
		Validating body -	
Anatomy and Physiology A&P In-house Module 1 £180 (2 days) Module 2 £180 (2 days) Module 3 £270 (3 days) Distance Learning A&P Whole course £400 or Module 1 £150 Modules 2&3 £125 each (14 full lessons assessed by essay) Business Studies 2 day course - £180	Aromatherapy in-house courses Clinical Diploma Module 1 £450 (5 days) Module 2 £450 (5 days) Module 3 £450 (5 days) Module 4 £450 (5 days) Module 5 £360 (4 days) Distance Learning Aromatherapy Module 1 £335 Module 2 £335 Module 3 £335 Module 4 £335	Reflexology Diploma 4 day course - £360 Therapeutic Body Massage 4 day course - £360 Intermediate Body Massage 2 day course - £180 Baby massage Diploma Module 1 £180 (2 days) Module 2 £180 (2 days) Chinese Therapy Diploma 5 days - £450 (£90 per day)	
Please indicate the courses you wish to book and the total payment due			
Course	Date	£	
Course	Date	£	
Course	Date	£	
Course	Date	£	
PAYMENT METHOD – Please read our terms and conditions regarding refunds. There are no refunds on Distance Learning Courses once purchased.			
By cash or cheque for the whole course (all modules) (Please enclose cheque made payable to Penny Price Aromatherapy Ltd)			
By credit card for the whole course (all modules) Please insert credit card details below:			
Payment per module (Each in-house module can be secured with a non-refundable deposit of £100) Distance Learning Modules each need to be paid in full before each course is sent. For despatch abroad, packing and postage will be added.			
Card number _____ Expires ____/____ Issue no. ____ Security no. ____			
Signature			
Please note that all the above courses require a recognised qualification in Anatomy and Physiology. This can be studied alongside the course path of your choice.			
PLEASE APPEND A PERSONAL STATEMENT DETAILING YOUR INTEREST IN THERAPY AND THE PATH THAT HAS LED YOU TO THIS MOMENT WITH A PASSPORT PHOTOGRAPH OF YOURSELF. THANKYOU.			
Send your application form to Penny Price Aromatherapy Ltd, Spa Villa, 41 Leicester Road, Hinckley, Leicestershire LE10 1LW. Please allow 7 days to process your application.			

Booking a course

Courses can be booked by filling in the enclosed application forms (more than one course can be booked on one form) or by downloading the application form from www.penny-price.com. Provisional bookings can be made by phone (Mon-Fri 8.30am – 5.15pm) or by email to courses@penny-price.com. These bookings must be confirmed by payment of a deposit and copies of relevant qualifications.

All bookings will be acknowledged by post or email, with directions and accommodation details if requested. Start and end times of courses, lunch arrangements and other details will be in the letter of acceptance.

- The deposit is 50% of the full course fee, is payable on booking the course to secure your place
- The full balance is due 14 days before the course date.

Cancellation Policy

If you are unable to attend a course for any reason, the following will apply:

- Cancellations giving over 14 days notice will receive a refund or be transferred to another course less a £10 cancellation fee
- Cancellation within 14 days will automatically forfeit the 50% deposit
- Cancellations within 36 hours or non attendees on the day of the course will lose the full value of the course and it will not be transferable.
- If the Academy cancels a course, the fees will be refunded or the students transferred to a new date with no penalties
- Distance Learning courses are non-refundable at the time of booking

PLEASE SIGN AS AN ACCEPTANCE OF OUR TERMS _____

What to wear?

Students at the Academy are encouraged to be relaxed and at ease. For this reason, it is recommended that loose, comfortable trousers and tops are worn that enable easy movement and do not restrict the body. All loose tops and shirts should be tucked in to prevent 'trailing' on the client. Shoes should be flat-heeled and comfortable. Uniforms may also be worn but are not compulsory unless there is an external examiner present. Uniforms can be bought from the Hinckley Academy Shop.

Penny Price Academy Insurance

The Penny Price Academy, incorporating the Sandra Day School, has a block school insurance scheme with Balen's Insurance Company to cover the therapies that you study. In order to join this scheme, simply phone 01684 893006 and ask to be added as a therapist or student to our scheme. Extra therapies can be added as and when necessary.

PPA Mission Statement

The Penny Price Academy is committed to providing excellent quality products and training courses. Our company policy is to achieve the following:

- To train students to the best of their own ability and to encourage reflective practice and individualism
- To empower the student with confidence in the tools of their therapy
- To provide a safe, comfortable learning environment for all students
- To have codes of ethics, practice, ethnic and religious equality and age awareness
- To have both student disciplinary procedures and student complaint systems in place that are user friendly and appropriate
- To provide products from ethical sources to benefit the supplier and the customer without compromise to the environment
- To work ethically with suppliers and students to offer appropriate levels of support to both

Penny Price Aromatherapy is a dynamic, expanding company that values its suppliers, students and customers at all times.